



Kessler Clean Parks Micro-Grants



Scope of Services

Work Approved

- ◆ Litter and debris picked up and collected
- ◆ Sweeping of tennis courts, walks, stairs, rubberized play areas, and other hard surfaces.
- ◆ Maintenance of small trees, shrubs, and planting beds in areas defined by Parks and Recreation Department using appropriate maintenance procedures
- ◆ Maintenance of loose protective surface materials on playgrounds by raking the existing material into high-traffic areas and filling ruts and holes

Work Subject to Review and Approval

- ◆ Gardening and landscaping – planting flowers, shrubs, and trees, and mulching
- ◆ Clearing of invasive brush such as honeysuckle
- ◆ Pruning shrubs, trees, and more
- ◆ Painting projects
- ◆ Repairs or modifications to structures

- ◆ Site enhancements
- ◆ Graffiti cleanup
- ◆ Maintenance of unpaved hiking and mountain biking trails
- ◆ Application of herbicides

Work Not Allowed

- ◆ Lawn mowing
- ◆ Sign installation
- ◆ Any use of power tools
- ◆ Any task not expressly defined above

Volunteer group shall not subcontract or hire others to perform any of the services.



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Application Procedures

For pre-application assistance in selecting an area and determining cleanup scope, the volunteer group is encouraged to contact Micro-Grants Committee at clean-parks@kcparksfoundation.org. Pre-conference may include an onsite meeting at the desired park.

Volunteer group submits the completed application to the Micro-Grants Committee through clean-parks@kcparksfoundation.org.

Group, selected parks/areas, and dates will be assessed for eligibility and safety. *Application and agreement must be approved before the volunteer group performs any services.*

The Parks and Recreation Department has final approval of selected park, scope of cleanup, and event day and time. The Director of Parks and Recreation reserves the right to deny any group for any reason.

A Committee representative will review the Clean Parks Micro-Grant packet containing program documents with the group applicant representative. Packet includes:

- ◆ Parks & Recreation Department Volunteer Program Summary
- ◆ Rules / Responsibilities
- ◆ Safety Guidelines
- ◆ Sample Micro-Grant Agreement
- ◆ Cleanup Supply List
- ◆ Volunteer Roster & Time Log
- ◆ Volunteer Leaflet – Prepare for the Cleanup
- ◆ Volunteer Consent & Liability Waiver/Photo Release Form
- ◆ Volunteer Health Form

If the group's application is approved and the group representative agrees to the program requirements, a written agreement will be executed. Agreement shall include the name and contact information of the group's Cleanup Coordinator.



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Application

Volunteer Group: _____ Date: _____

Mailing Address: _____

Group Micro-Grant Representative: _____

Representative Mailing Address: _____

Phone Number: _____ Email: _____

Project Information

Park Name & Location: _____

Desired Cleanup Date & Time (please include options): _____

Estimated Number of Participants: Ages 7-18 _____ Adults _____

Proposed Scope of Services:

Brief Description of Volunteer Group's history, structure, mission, and previous projects if any:

_____, Signature of Group Micro-Grant Representative

Date: _____

The City of Kansas City, Missouri does not discriminate based on race, color, religion, sex, national origin, sexual orientation, age, or disability.